



PLAY IN A WEEK APPLICATION FORM

WORKSHOP

Please indicate which workshop you would like to book.

WEEK ONE	Monday 11 th – Friday 15 th August	12yrs – 17yrs	
WEEK TWO	Monday 18 th – Friday 22 nd August	7yrs – 12yrs	

APPLICANT

NAME OF CHILD	
ADDRESS	
DATE OF BIRTH	
AGE AS OF 1 ST AUGUST 2025	
NAME OF PARENT/GUARDIAN	
TELEPHONE NO	
EMERGENCY TELEPHONE NO	
EMAIL	
Please tick here if you would like to hear more from BrightLights Theatre School via email regarding the classes they offer.	

SUPPORT/ACCESS/HEALTH

If you need any guidance or advice for your child's individual requirements with regards support needs or access to the building please contact Reception on 0116 230 4877.

Does your child have any particular needs or access issues that may require additional support?

Does your child have any medical conditions/allergies/injuries or other circumstances that we should be aware of?

All adults with access to children during the workshops are fully DBS checked and approved to work with young people.

HOW TO BOOK

FEES: £135.00 per child

SIBLING FEES: £125.00 (for siblings booked on the same week)

A completed application form and payment is required for each child to confirm their place. Application forms can be brought in person to the Box Office or sent via email to reception@mmcvenue.co.uk

HOW TO PAY

IN PERSON AT THE BOX OFFICE: 105 LEICESTER ROAD, MOUNTSORREL, LE12 7DB

Please bring your completed application form with you.

VIA TELEPHONE: 0116 230 4877

Please email a completed application form before calling to pay.

BACS: Sort Code: 560055 Account No: 43823459

Please use your surname as the reference.

Please email a completed application form before paying.

INFORMATION

Once a completed application and payment have been received a confirmation of your child's place will be sent via email.

Full Information Packs for Play in a Week will be emailed approximately two weeks before the first date of the workshop.

The closing date for applications is **Friday 18th July 2025** and applications will be dealt with on a first come first served basis.

REFUNDS/CANCELLATIONS

No refunds are available if your child chooses to leave Play in a Week once the workshops have begun.

If cancellation is made over one month before the start date of the workshop then a cancellation fee of £50 will be charged.

If a cancellation is made within one month before the start date of the workshop then a cancellation fee of £100 will be charged.

Children failing to adhere to the Play in a Week behavioural contract will be excluded from the workshop and under these circumstances no refund will be given.